

REGULAR MEETING of the Burrillville Town Council held Wednesday, April 11, 2007 at 7:07 P.M. in the Town Council Chambers, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.

PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe

MEMBERS ABSENT: None

1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.
2. **That the question of accepting the minutes of the regular meeting held March 14, 2007; and the question of dispensing with the reading of said minutes; be now taken up.**

MOTION to accept the minutes of the regular meeting held March 14, 2007 as written.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr.

Discussion: Councilor Kevin M. Blais renewed his request that the minutes be amended. The matter was discussed. Councilor Blais asked that the following correspondence be read into the record:

Correspondence from Louise R. Phaneuf, Town Clerk:

At the regular meeting of the Town Council held Wednesday, March 28, 2007, the Town Council:

VOTED to table to the next meeting provided that the clerk was given verbatim the statement.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Please note that as of agenda closing time today the statement has not been received by my office.

Correspondence from Michael C. Wood, Town Manager relative to meeting minutes and potential compromise of executive session:

At the meeting of March 28, 2007 Council member Blais requested that the minutes of the March 14, 2007 meeting be amended/modified.

After review of the records of that meeting, the Administration will not modify or amend the minutes to the extent requested. Repackaging or reorganizing the actual comments and statements of a meeting or editorializing those comments, etc. not consistent with the progression of events at a meeting is an activity this Administration will not participate in. The Clerk will continue to make corrections and/or change factual inaccuracies or incorrectly attributed motions, etc., as needed.

On another subject, the listening device that the Town acquired on behalf of Council Member Blais was removed from the Council meeting when Mr. Blais left the March 28th meeting prior to its conclusion. The listening device has a fairly long range

and if someone had the device in their possession they could have listened to the meeting outside of the meeting room and within a reasonable distance of Town Hall.

Mr. Blais took the device with him when he left the meeting and when he returned at the beginning of the agenda item addressing the Council's proposed rules he did not bring the device with him. Notwithstanding that the equipment was not returned to the room, it was also out of the room when the Council conducted its Executive Session. To date the device has not been returned to Town Hall.

Bottom line: *Anyone who had the device in their possession could have been listening to the regular meeting and/or Executive Session outside of the meeting room. It's very possible that the integrity of future Executive Sessions is compromised going forward.*

There was discussion of whether the March 14, 2007 minutes accurately reflect what happened at the meeting, what should appropriately be contained in the minutes.

VOTED to call the question.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

The vote on the main motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

That the question of accepting the minutes of the regular meeting held March 28, 2007; the public hearing held March 22, 2007, the special meeting held March 27, 2007 and the workshop held March 28, 2007; and the question of dispensing with the reading of said minutes; be now taken up.

MOTION to accept as written.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees.

Discussion: There was a request by Councilor Kevin M. Blais to amend item #07-110 of the minutes of the regular meeting held March 28, 2007. Councilor Blais said that he did not abstain from the votes but that he did not vote. There was discussion of the matter.

The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

3. Public Comment

Robert Marshall of Townsman Way addressed the Town Council relative to the proposed litter ordinance, about which he said he had a question. Council President Nancy F. Binns informed Mr. Marshall that a public hearing would be scheduled relative to the litter ordinance, at which time public comment would be considered.

4. General Good and Welfare of the Town of Burrillville

- Councilor Margaret L. Dudley announced that:
 - The community cookbooks, published in support of the library project, are available at the library.
 - The annual Rabies Clinic is scheduled for April 22, 2007 from noon to 2:00 P.M. at the Department of Public Works, Union Avenue.
 - The Austin T. Levy 11th Annual Spaghetti Supper is scheduled for Wednesday April 25, 2007 at the Burrillville Middle School.
 - The Burrillville Extended Care (BEC) program is celebrating their 10 year anniversary with an informational open house at the Steere Farm site on April 14, 2007 from Noon – 2 P.M.
- Councilor Dudley asked that the video camera be unplugged during executive session; the operator noted that the camera would be removed before executive session.
- Councilor Karmozyn asked that the camera be turned off during any recess; the operator indicated that this would be contrary to Cox policy.
- Councilor Blais referred to the April 4, 2007 memorandum from Michael C. Wood, Town Manager, relative to the assistive listening device. Councilor Blais explained the facts related to his having left the meeting with the device. Councilor Blais said he has done, and will continue to do, everything he could to protect the integrity of executive session and that he shared concerns related to the integrity of the system since other devices (i.e. cell phones, baby monitors, etc.) could be used to listen in.

Councilor Blais said that he presumed that there was no insinuation that he had done anything to compromise the integrity of the executive session. Michael C. Wood, Town Manager, explained his responsibility to notify the Town Council when there is any potential issue and said that it was not his intent to make accusations. The matter was discussed.

MOTION to adjourn the meeting and reconvene in a larger forum that can safely accommodate the number of people here.

Motion by Councilor Kevin M. Blais.

Discussion: Council President Nancy F. Binns noted that the majority of the people were present for a presentation, after which she believed they would be leaving the meeting. Council President Binns suggested that the presentation could be moved up on the agenda. Councilor Blais suggested that changing the order of items did not address the issue. Councilor Margaret L. Dudley suggested that windows be open and some people could move into the hall.

Note: There was a recess from 7:40 to 7:45 P.M.

Upon return, Council Kevin M. Blais withdrew his motion to adjourn and asked that the record reflect that the Town Manager solicited individuals to exit the public meeting.

Note: Council President Nancy F. Binns noted that item #07-142 would be taken up at this point on the agenda.

07-142 **VOTED** to open the request from Cheri R. Hall, Director of Parks and Recreation, regarding her request for the Burrillville Extended Care Division After School Assistance Program to make a presentation to the Town Council on April 11, 2007.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: Cheri R. Hall, Director of Parks & Recreation, introduced staff members Kelly Cournoyer, Lisa Nault and Maria Palladini and students Tyler Brunetti, Jeremy Ponce, Richard Potts Cote, Audrey Jerome, and Taylor Parenteau of the Burrillville Extended Care Program, who showed a Power Point presentation highlighting the achievements of the program over its ten-year history. The students presented the Town Councilors with invitations to the open house scheduled for April 14, 2007.

VOTED to receive and file.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Note: There was a recess from 7:50 to 7:55 P.M.

5. Petitions

- 07-134 Petition from Kevin Blais by his attorney Peter J. Petrarca, Esq., for the Burrillville Town Council to pay him \$100,000 for damages due to the Town's agents and/or representatives releasing personal information about Mr. Blais in violation of the General Laws of the State of Rhode Island.

VOTED to deny this petition and refer it over to the Town's insurance company; and to make sure that our Town Solicitor, Town Manager, and John Mainville stay on top of this with the insurance company; if the insurance company has any questions or anything at all, to bring it back to the full Council, with the exception of Kevin Blais.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville.

Note: Councilor Kevin M. Blais recused from discussion and voting on item #07-134.

Discussion: Councilor Wallace F. Lees further explained his motion. Michael C. Wood, Town Manager, said that he would inform the insurance company of the Town Council's vote, requesting that the Town Council's approval be sought before any agreement was made.

The motion carried, six in favor, one recusal. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais recused.

6. Special Business

- 07-135 **VOTED** to open the correspondence from Councilor Norman C. Mainville regarding his request for recognition of those involved in securing AED's for the schools and at athletic and other events.

Motion by Councilor Kevin M. Blais. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

VOTED to approve the following proclamation:

Town Council of the Town of Burrillville does hereby honor and commend the following individuals for their efforts in procuring AEDs for use in the schools and at athletic and other events:

Families Supporting Students and Athletes (FSSA) members Mary-Jean Boucher, Heidi Cairo, Linda Dumas, Lynn Lacroix, Deb O'Connor, Diane Perron, Cindy Smith, Karen Trinique, Michele VanRossun, Nancy Wintersteen and all other members of FSSA; Educators Kevin Stockwell, Michael Coggeshall and Stephanie Bruckmann; Emergency Professionals Sgt. Dennis Leahy, Jason Rhodes and Norman D. Mainville; Dr. Timothy Hart and his band Macey & Hart and members of The Townsman Club.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-136 **VOTED** to approve a Class F liquor license for St. Joseph Roman Catholic Church to apply at the Springfest to be held on May 5, 2007 at 183 Sayles Avenue, Pascoag (Map 174, Lot 131).

Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-137 **VOTED** to grant a Special Event Victualing license to Nasonville Volunteer Fire Department to apply at the Spring and Fall Chowder & Clam Cake Dinner to be held at 2577 Victory Highway (Map 114, Lot 32).

Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-138 **VOTED** to grant a Class F liquor license to Nasonville Volunteer Fire Department to apply at the Spring Chowder & Clam Cake Dinner to be held at 2577 Victory Highway (Map 114, Lot 32).

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-139 **VOTED** to grant an annual hawkers and peddlers license to Anabell's Ice Cream to apply throughout the Town of Burrillville.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin M. Blais. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-140 **VOTED** to grant an annual victualing license to Anabell's Ice Cream to apply at 50 Old Hillside Road, Glendale (Map 93, Lot 41).

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

7. Unfinished Business

07-120 **VOTED** to open the correspondence from John P. Mainville, Finance Director, regarding a contingent premium rebate received from Blue Cross; and a recommendation for establishing a revolving side fund.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: It was noted that Steven Welford, Superintendent of Schools, who was unable to attend the meeting, had requested that the item be continued.

VOTED to table to the next meeting.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

8. New Business

07-141 **VOTED** to open discussion of a the resolution from The Pascoag Upper Dam Association regarding their request that the Town Council establish a Dam Management District in the Town of Burrillville, specifically for the Pascoag Reservoir.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Note: Councilors Wallace F. Lees and Cynthia L. Roe recused themselves from discussion and voting on item #07-141; Councilors Lees and Roe left the Council table and joined the public.

Discussion: Kevin P. Menard, President of The Pascoag Upper Dam Association, addressed the Town Council relative to the Association's resolution supporting the establishment of a dam management district. Mr. Menard explained that a dam management district could address issues related to the dam's condition, access, maintenance, anticipated state dam regulations, and standard of living/way of life at the lake. Mr. Menard discussed RIGL §45-62, which allows the Town Council to establish a dam management district.

There was further discussion of the liability associated with the dam, provisions of the state law and the possible involvement of the Town of Glocester. The Town was awaiting additional information from The Interlocal Trust related to liability issues. There was further discussion of the proposed district's ability to set fees, other authority vested in dam management districts and the high risk rating of the Pascoag dam. There was discussion of how a dam management district would assess and collect fees.

Newton Stevens raised questions about the burden to the average taxpayer who does not live on the lake and the possibility of purchasing the property. Mr. Menard noted that there was no cost to residents who do not live on the lake. Purchasing the property was briefly discussed.

The process of establishing a dam management district by ordinance was reviewed.

There was a suggestion to notify all abutters of the proposal. There was discussion that notification is part of the process of adopting ordinances.

VOTED to refer to the ordinance subcommittee.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The motion carried, five in favor, two recusals. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr. and Norman C. Mainville. Councilors Wallace F. Lees and Cynthia L. Roe recused.

07-142 Request from Cheri R. Hall, Director of Parks and Recreation, regarding her request for the Burrillville Extended Care Division After School Assistance Program to make a presentation to the Town Council on April 11, 2007.

Note: Item #07-142 was considered earlier on the agenda.

07-143 **VOTED** to open the correspondence from Cheri R. Hall, Director of Parks and Recreation, regarding the Burrillville Little League request to open a concession stand at the Hauser Memorial Field.

Motion by Councilor Kevin M. Blais. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: Cheri R. Hall, Director of Parks & Recreation reviewed the Little League's efforts to support the fields and discussed their request to open a concession stand. Ms. Hall indicated that the Recreation Commission supported the request.

VOTED to grant the request to open a concession stand at the Hauser Memorial Field, dependent upon the Little League meeting all the requirements set forth by Parks & Recreation.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-144 **VOTED** to open the correspondence from Louise R. Phaneuf, regarding the Bicentennial Committee's request for suggestions for an item to be included in the Bicentennial time capsule.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: It was suggested that the following items might be appropriate: school yearbooks; class pictures; a red tie in honor of Town Clerk Norman D. "Trigger" Mainville who served for 25 years and died in office; patches from the various fire departments, patches from the Scouting organizations, the old and new patches representing the Burrillville Police Department; a picture of the current Town Council; and/or the new economic development tape.

07-145 **VOTED** to open discussion of a resolution adopting the Capital Improvement Program for fiscal year ending June 30, 2008.

Motion by Councilor Kevin M. Blais. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: Michael C. Wood, Town Manager, reviewed the discussion held at the public hearing. Mr. Wood noted that his April 3, 2007 memo outlined the items which he understood the Town Council might wish to add or subtract from the recommended budget. Mr. Wood indicated that the ordinance requires that the CIP budget be adopted by April 15, 2007.

Councilor Kevin M. Blais voiced his concerns relative to the recommendation for trucks for the department of public works. Councilor Blais discussed the cost estimate for a mechanic's truck and the possibility of using the Director of Public Works' truck as the mechanic's truck, and he questioned the need to replace the dump truck/plow. Michael C. Wood, Town Manager, explained the practice of providing budget estimates and the bid process.

Councilor Kevin M. Blais recommended that the mechanics' truck and dump truck/plow be removed from the CIP budget. The condition, safety, reliability and age of the trucks, the use of the mechanics' truck, and the vehicle maintenance program were discussed.

Councilor Kevin M. Blais recommended removal of \$90,000 for the 36" drain line and \$6,500 for the plug overflow pipe listed under *New Library Building & Infrastructure*. This recommendation was discussed.

Councilor Margaret L. Dudley recommended: leaving the mechanics' truck in the budget, deferring the schematic plans for a new public works complex, and increasing the school department CIP budget by \$30,000 for the sewer connection fee. Councilor Norman C. Mainville suggested that no change be made

to the school department budget but that the school department could approach the Town Council for additional funding should it become necessary.

VOTED that the Capital Improvement Program for fiscal year ending June 30, 2008 be adopted as recommended by the Town Manager. The total appropriation is \$5,709,714 – see attached detail.

The capital appropriation for the school department shall be restricted to the amount set forth in their budget request to a total limit of \$305,000. The request is attached hereto.

Additionally, that an amount of \$476,528 be appropriated to the Reserve for Major Capital Projects Fund.

The Capital Budget as presented is adopted and shall be included in its entirety in the annual budget for Fiscal Year Beginning July 1, 2007. The Town may encumber funds against these accounts prior to July 1st. This will allow the Town to enter into contracts prior to the effective date of July 1, 2007.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

07-146 **VOTED** to open the correspondence from John P. Mainville, Finance Director, regarding his recommendation relative to Blue Cross benefits for non-union town employees.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: John P. Mainville, Finance Director, reported that Blue Cross representatives had met with non-union employees and discussed the Blue Cross Healthmate Coast to Coast Plan 500. There was discussion of other groups associated with the Town's health insurance, such as the employees of the library, housing authority, etc.

VOTED that non-union Town employees be enrolled in the Blue Cross Healthmate Coast to Coast Plan 500 no later than July 1, 2007. Existing employees wishing to remain in the current Healthmate Coast to Coast Plan will be required to pay the difference in the cost of the premium. Non-union employees, hired after April 15, 2007, will only be eligible to participate in the Coast to Coast Plan 500 and will pay the same co-pay (co-share) as Council 94 employees. Plan management and associated benefits for all non-union employees will be the same as specified in the Council 94 Collective Bargaining Agreement and as may be amended.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-147 **VOTED** to accept the resignation of Marc J. Tremblay, CF, from the Conservation Commission; and refer the vacancy to the Screening Subcommittee.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-148 **VOTED** to refer to the Screening Subcommittee the application from Paul Lavimodiere for appointment to the Conservation Commission.

Motion by Councilor Kevin M. Blais. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-149 Correspondence from Norman C. Mainville, Chair, Screening Subcommittee, regarding the Subcommittee's recommendations:

VOTED to appoint Newton Stevens to the Burrillville Extended Care Board of Directors for a three-year term to expire October 31, 2009.

Motion by Councilor Kevin M. Blais. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

VOTED to reappoint Jeffrey Partington and Michael Lupis to the Planning Board each for a three-year term to expire March 31, 2010.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

VOTED to reappoint David Fontaine to the Redevelopment Agency for a three-year term to expire March 31, 2010.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-150 Introduction and first reading of an ordinance relative to proposed amendments to the ordinances of the Town of Burrillville by adding §25-48 – *Tax Stabilization for Exterior Improvements in Substandard Areas*; for scheduling of a public hearing.

VOTED to schedule a public hearing for May 9, 2007.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors

Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

- 07-151 Introduction and first reading of an ordinance relative to proposed amendments to the ordinances of the Town of Burrillville by repealing §24-2 entitled *Litter* and adding to Chapter 16, Offenses and Miscellaneous Provisions, Article III entitled *Litter*; for scheduling of a public hearing.

VOTED to amend the ordinance with two technical changes proposed by Mr. Kane on the litter ordinance and to schedule the public hearing for May 9, 2007.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

- 07-152 **VOTED** to open the correspondence from Michael C. Wood, Town Manager, regarding a general review, discussion and action on proposed/pending legislation.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Discussion: Michael C. Wood, Town Manager, informed the Town Council that it appeared that the general assembly would pass House Bill 2007 - H 5656 entitled *An Act Relating to Education – School Committees and Superintendents*, which had been the topic of discussion at an earlier meeting.

VOTED to receive and file.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

9. Town Clerk/Communication

- 07-153 **VOTED** to receive and file a resolution of the Johnston Town Council in support of resolutions of the Burrillville Town Council.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

- 07-154 **VOTED** to receive and file the correspondence from Dale S. Holberton, CMC, South Kingstown Town Clerk, regarding the South Kingstown Town Council's 1) appreciation of the Burrillville Town Council's support on various legislation and 2) vote to receive and file the Burrillville Town Council's resolutions.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

07-155 **VOTED** to receive and file the correspondence from Mary E. Morgan, Town Clerk of the Town of Richmond, regarding the Richmond Town Council's action relative to several Burrillville Town Council resolutions.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

10. Additional Business

07-130 Correspondence from Council President Nancy F. Binns regarding her request that the Town Council consider and act on adoption by resolution of Council Rules.

MOTION to adopt the rules.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr.

Discussion: Councilor Kevin M. Blais noted that this item had been tabled from the previous meeting and that the proposal had been modified in the interim and that no new agenda item had been presented. Timothy F. Kane, Town Solicitor, reviewed the agenda and confirmed that agenda provides sufficient notice of any action that the Town Council may take on the item.

Councilor Kevin M. Blais identified approximately 14 provisions of the proposed rules which he believed appeared to be violations of the Charter. Timothy F. Kane, Town Solicitor, reviewed each item and offered his opinion that the items raised were not inconsistent with the Town Charter.

In addition, Councilor Blais opposed proposed Rule 1(D)(4) *Rules Regarding Public Testimony*, saying that no person should be discouraged or prohibited from speaking whatsoever. Timothy F. Kane, Town Solicitor, suggested that the Burrillville Town Council is one of the most open in the State and that the rule would be enforced with reasonableness and common sense.

Councilor Blais recommended that in proposed Rule 2(B)(2) the word "potential" be removed from the phrase *potential disciplinary or personnel matters of the administrative staff*. There was discussion of the proposal.

Councilor Blais objected to proposed Rule 2 (C) *Agenda Items Taken Out of Order*. The provision and past practice of the Town Council were discussed.

VOTED to call the question.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor John M. Karmozyn, Jr. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

Note: Councilor Kevin M. Blais noted that he had not completed his comments.

Council President Nancy F. Binns restated the main motion, as follows: *to accept these rules, including the amended rules, that the Council has received with this package.*

The vote on the main motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.

Burrillville Town Council Resolution

In accordance with §3.15 of the Town Charter of the Town of Burrillville, the Burrillville Town Council hereby adopts by resolution the following Rules of Order:

RULE 1 – MEETINGS

- A. Regular Meeting.** The regular meeting of the Town Council shall be held on the second and fourth Wednesdays of the month within the confines of the Town of Burrillville, in accordance with §3.12 of the Charter.
 - 1. Councilors who must be absent from regular meetings of the Town Council should inform the Council prior to the meeting, whenever possible.
 - 2. Councilors asking to be excused shall notify the Council President or Town Clerk.
- B. Special Meetings.** Special meetings shall be called by the Town Clerk on the request of the Town Council President; or as otherwise provided in §3.13 of the Charter.
- C. Workshops.** Workshop sessions shall be called by the Town Clerk on the request of the Town Council President. A work session is a meeting of the Town Council that may include other officials, bodies, agencies or groups. The primary purpose of a work session is to obtain information and exchange ideas rather than to take formal action. Consequently, work sessions are open to the public, but participation is limited to officials, bodies, agencies, groups or individuals invited to participate by the Town Council. Unless an emergency exists, no official vote on any business may be taken at a work session or informational meeting. If such a vote is taken, the same motion shall be placed on the agenda of the next regular meeting for ratification.
- D. Public Hearings.** The main purpose of most public hearings is to obtain public testimony or comment. Both proponents and opponents of the proposal are allowed to speak. The Town Council President may administer oaths to those persons providing testimony at public hearings.
 - 1. **Time of Hearings.** Notice of all public hearings shall be posted in accordance with the Rhode Island Open Meetings Act and all other applicable state and local laws and ordinances. Public hearings are usually but not always held immediately preceding a regular meeting of the Town Council.
 - 2. **Order of Business.** The order of business for a public hearing may vary, depending upon the type of hearing that is being conducted. The Town Clerk, under the direction of the Town Council President, shall prepare an appropriate agenda for each public hearing. The following represents an example of the order of business.
 - a. Comments/Input/ from Applicant(s)/Sponsor(s)/Petitioner(s) (as applicable)
 - b. Comments/Input/Recommendations from the Ordinance Subcommittee
 - c. Comments/Input/Recommendation by Administration – Solicitor, Town Manager and Administrative Staff

- d. Proponents
 - e. Opponents
 - f. Closure of the public hearing
 - g. Town Council Deliberation
 - h. Vote/Decision
 - i. Adjournment
3. **Time Limits for Oral Argument.** While these rules do not set forth a specific time limit for comments, the Town Council President retains the authority to limit the amount of time allotted to each speaker. The Town Council President will state the rules relative to time limits at the opening of the public hearing.
4. **Rules Regarding Public Testimony.**
- a. All speakers must give their names and addresses.
 - b. All comments should be addressed to the hearing body, should be relevant to the subject of the public hearing, and should not be of a personal nature.
 - c. Speakers should avoid repeating comments made by other speakers or becoming repetitive themselves.
 - d. If there are a large number of speakers, including many who are part of groups or organizations, a representative should speak on behalf of the organization or group.
- E. **Emergency Meetings.** In accordance with the Rhode Island Open Meetings Act, “Upon a vote by a majority of the public body, an emergency meeting may be convened ‘to address an unexpected occurrence that requires immediate action to protect the public’”.

RULE 2 – PRESIDING OFFICER – DUTIES

- A. **Conduct of Meeting.** The presiding officer at all meetings of the Council shall be the President of the Town Council, or in the President’s absence, the Vice President, who shall conduct the business and deliberations of the Council under these rules. The Town Council President and Vice President shall be elected in accordance with §3.08 of the Charter.

The Town Council President shall:

- 1. Preserve order and decorum in the Council Chambers;
- 2. Observe and enforce all rules adopted by the Council for its government;
- 3. Decide all questions on order, in accordance with these rules, subject to appeal by any member to the Council;
- 4. Recognize any Councilor who seeks the floor when that Councilor is appropriately entitled to do so. Any Councilor wishing to speak must first obtain the floor by being recognized by the Town Council President. No member shall be recognized and given the floor to speak on the same matter more than once until after all other members of the Council have had an opportunity to be recognized and be heard.
- 5. Retain the authority, during Public Comment, to determine whether a speaker’s remarks fail to comply with these rules. The Town Council President shall have the authority to suspend such person’s right to speak, subject to the Council’s right to overrule such decision.

The Town Council President, as a member of the Council shall be governed in all matters and issues by the same rules and restrictions as other Councilors.

- B. **Questioning.**

- 1. Any member of the Council shall have the right to question any individual, including members of the staff, on matters germane to the issue properly before the Council for discussion.

2. Potential disciplinary or personnel matters of the administrative staff shall be referred to the Town Manager and not discussed publicly.
- C. **Agenda Items Taken Out of Order.** The Town Council President may, without the necessity of any vote, call for the agenda items out of the prescribed “Order of Business”.

RULE 3 – REMARKS AND DEBATES

- A. **Speaking to Motion.** Any Councilor wishing to speak must first obtain the floor by being recognized by the Town Council President. No member shall be recognized and given the floor to speak on the same matter more than once until after all other members of the Council have had an opportunity to be recognized and be heard. After the motion is put and before the next item is read, a member shall be able to speak briefly to the previous motion.
- B. **Courtesy.** All speakers, including members of the Council, in the discussion, comments, or debate of any matter or issue, shall be courteous in their language and deportment and shall not engage in argumentative, contemptuous or disorderly behavior, or discuss or comment on personalities, or indulge in derogatory remarks or insinuations in respect to any other member of the Council, or any member of the staff or the public, but shall at all times confine their remarks to those facts which are germane and relevant, as determined by the Town Council President, to the question or matter under discussion.
- C. **Remedy.** The Council shall have the power to impose punishment on its members, short of removal of office, for violation of these rules. If a member of the Council shall breach these rules, the Town Council President shall call such member to order, in which case such member shall be silent except to explain or continue in order. Additional consequences may include a verbal admonition, written reprimand, censure, expulsion from the meeting at which the conduct is occurring, or removal of the Councilor from the Council committee chair positions or committee memberships. Expulsion for such behavior in the Council’s presence shall require the affirmative vote of a majority of the Council, specifying in the order of expulsion the cause thereof.
- D. **Town Manager.** The Town Manager shall have the right to enter into a discussion of any matter coming before the Council.

RULE 4 – ORDER OF BUSINESS

- A. **Order of Business.** The order of business shall be as follows:
 1. Pledge of Allegiance
 2. Consider/accept minutes
 3. Public Comment
 4. General Good and Welfare of the Town of Burrillville
 5. Petitions
 6. Special Business
 7. Unfinished Business
 8. New Business
 9. Town Clerk/Communication
 10. Reports to be received*
 11. Additional New Business
 12. Adjournment

* Reports shall be received monthly and not at each regular meeting of the Town Council.

- B. **Recess.** The Town Council President may call a recess during any regular or special meeting.

RULE 5 – EXECUTIVE SESSION

- A. The Town Council shall follow the letter and the spirit of the Rhode Island Open Meetings Act.

- B. The Town Council may meet in executive session upon request by the Town Solicitor, Town Manager, or any member of the Town Council.
- C. **Electronic Devices:**
 - 1. No recording devices of any kind shall be allowed during Executive Session, with the exception of the equipment used to make an official record of the session.
 - 2. Listening devices provided to the hearing impaired or for other reasons shall not be removed from the meeting room during an executive session.
- D. Personnel matters involving administrative staff shall only be considered as prescribed by the Town Charter, Town Ordinances, the Rhode Island Open Meetings Act, employee contracts, collective bargaining agreements and personnel policies and procedures.
- E. The Open Meetings Act requires that discussions related to job performance, character, or physical or mental health of a person, which includes administrative staff, shall be conducted only after the person is notified in writing and given an opportunity to have the matter discussed in a public session.
- F. Councilors shall keep confidential all written materials and verbal information provided to them relative to Executive Sessions until such time as the matter is disclosed publicly, under provisions of the Rhode Island Open Meeting Act.

RULE 6 – AGENDA

- A. The Town Clerk, under the direction of the Town Council President, shall prepare the agenda for each session of the Council in regular order in accordance with these rules. Such agenda shall include all matters requested by any Councilor, the Town Manager or the Town Solicitor.
- B. The Town Council President shall coordinate with the Town Clerk as to which items submitted by residents, organizations or other individuals shall be included on any agenda.
- C. Proclamations shall be requested through and sponsored by a Councilor. Residents, organizations and other individuals requesting a proclamation will be referred to a member of the Town Council.
- D. Any request for an item to be placed on the agenda must be submitted to the Town Clerk no later than 4:00 P.M. on the Thursday before a Wednesday meeting. Items for consideration by the Council should include name, address and telephone number of the person (or contact person(s) for a group asking) to be included on the agenda and should be accompanied by supporting documentation for review by the Councilors prior to the meeting whenever possible.
- E. The agenda for regular meetings will be finalized on the Thursday before a Wednesday meeting, and made available for Councilors and the general public on Friday morning after 8:30 A.M. Under unexpected or extraordinary circumstances, with the consent of the Town Council President, the agenda may be amended after Thursday; but under no circumstances, except as provided for Emergency Meetings, shall the agenda be amended within 48 hours of a scheduled meeting.
- F. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).

RULE 7 – PUBLIC COMMENT

- A. **Items not included on the Agenda.** The Town Council appreciates hearing from citizens about items of interest to the community and desires to set aside time at the start of each Council business meeting for Public Comment. In accordance with the

Rhode Island Open Meetings Act, Councilors and/or the Town Administration may respond to public comments. However, no vote or other action will be taken on an item that has not been included on the agenda unless such item meets the requirements to add the matter to the agenda on an emergency basis.

- B. Public Comment on Agenda Items.** It is the practice of the Town Council to allow for public input on items included on an agenda at the time the matter is taken up by the Town Council providing the Town Council President determines that the speaker's comments comply with these rules.
- C. Rules Regarding Public Comment.**
 - 1. The Town Council President will recognize members of the public after members of the Council have had an opportunity to be recognized and be heard.
 - 2. Speakers are asked to identify themselves by name and address.
 - 3. Dialogue between members of the audience is not permitted; comment and testimony are to be directed to the Council as a whole.
 - 4. It is understood that a person making a request to speak does so on his/her own behalf. For this reason and to guarantee all persons an ample opportunity to be heard, all speakers will be recognized for the same amount of time. No speaker will be allowed to yield part or all of his/her time to another, and no speaker will be credited with time requested but not used by another.
- D. Courtesy.** All speakers during Public Comment, in the discussion, comments, or debate of any matter or issue, shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities, or indulge in derogatory remarks or insinuations in respect to any member of the Council, or any member of the staff or the public, but shall at all times confine their remarks to those facts which are germane and relevant, as determined by the Town Council President, to the question or matter under discussion.
- E. Remedy.** The Town Council President shall retain authority to determine whether a speaker's remarks fail to comply with these rules or exceed the scope of the designated forum, and the Town Council President shall have the right to suspend such person's right to speak, subject to the Council's right to overrule such decision by a majority vote of the Council.

RULE 8 – STANDING COMMITTEES

The purpose of the committees is to expedite the business of the Council by permitting committees to go into details on specific matters.

- A. Standing Committees.** There are established the following standing committees of the Council that shall consist of three members and one alternate member each. The Town Council President shall appoint and the Council shall confirm the membership of each committee during the organizational meeting following each biennial election. Each standing committee shall elect a chair and vice-chair.
 - 1. Ordinance Subcommittee
 - 2. Screening Subcommittee
- B. Special Committee(s).** The Council may create any special committee as deemed appropriate, in accordance with §3.14(H) of the Charter. The Council shall specify the objectives of the special committee, and shall set a date on which the special committee shall be deemed dissolved.
- C. Function and Purpose.**
 - 1. The identification of the scope of work of the individual committees, meeting schedules, and meeting locations shall be accomplished by a process of discussion and consensus among the committee members. Committee action on any proposal is strictly advisory to the Council. The standing committees shall

have no power or authority to commit the Town or to take any binding action on behalf of the whole Council.

2. Committees of the Town Council may establish their own rules of procedure and order of business. Such rules and order of business, if formally adopted, shall be filed with the Town Clerk.

D. Referral. Items for consideration by the standing committees may be referred by the Town Council as a whole. The Town Council President, the Town Manager or the Town Solicitor may refer matters to committee if there is a time limit for Council action; provided, however, that written notice shall concurrently be placed on the Council agenda to enable the Council to take such further action as it deems necessary.

E. Recommendations. It shall be the duty of the standing committee to consider and make recommendations on all matters referred to such committees. Minority reports may be shown on committee reports/recommendations with the dissenting votes reflected.

F. Public Comment.

1. Standing committees may allow public comment at committee meetings.
2. The committee chair may invite persons to the committee table for the purpose of providing information necessary to committee business, and explain to those in attendance the reasons for inviting people to the committee table.
3. All speakers during Public Comment, in the discussion, comments, or debate of any matter or issue, shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities, or indulge in derogatory remarks or insinuations in respect to any member of the Subcommittee or any member of the staff or the public, but shall at all times confine their remarks to those facts which are germane and relevant, as determined by the Subcommittee Chair, to the question or matter under discussion.

G. The Subcommittee Chair shall retain authority to determine whether a speaker's remarks fail to comply with these rules or exceed the scope of the discussion, and the Chair shall have the right to suspend such person's right to speak, subject to the Committee's right to overrule such decision.

H. Staff Assignments to Committee. The Town Manager or his designee shall assign staff for each standing committee, who shall prepare the agenda, provide proper notice and prepare minutes.

RULE 9 – INTRAGOVERNMENT COMMUNICATION/INTERACTION

A. Solicitor.

1. The following officials are authorized to contact the Town Solicitor regarding municipal matters: Councilors, acting through the Town Council President, Town Manager, Town Clerk and other department heads as authorized by the Town Manager.
2. No member of the Town Council shall request the legal opinion about town business from the town's appointed attorney(s) without prior approval of the majority vote of the Council.

B. Department Heads. In accordance with the Charter, the Town Manager is the chief administrative officer of the Town. Therefore, Councilors who have matters that concern the several and various departments or areas of responsibility under the jurisdiction of the Town Manager shall address these issues through the Town Manager.

C. The Town Manager will coordinate attendance by administrative staff at all meetings of the Council and its subcommittees.

RULE 10 – MISCELLANEOUS

- A. No rule shall be suspended except by a majority vote of Councilors present at the meeting, and a motion to suspend a rule is not debatable.
- B. **Robert's Rules of Order.** On all questions of practice or procedure not provided for by these rules, the practice and procedure set forth in *Robert's Rules of Order Newly Revised* shall prevail. If there is a conflict, these rules shall supersede *Roberts Rules of Order*.
- C. **Amendments to Rules.** Amendments to these rules shall be made by resolution.

Adopted as a resolution this 11th day of April 2007

07-156 **VOTED** to grant the requests for Executive Session: from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meeting Law; [§42-46-5(a)(5)] for review, discussion and considerations related to the acquisition, sale and exchange of real property; and from Timothy F. Kane, Town Solicitor, pursuant to [§42-46-5(a)(4)] to consider, discuss and act on investigative proceedings regarding allegations of civil or criminal misconduct.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

Note: There was a recess before executive session.

The Council returned to open session at 10:55 P.M.

VOTED to seal the minutes of executive session, noting that three votes had been taken.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

12. **VOTED** to adjourn at 10:55 P.M.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.

The meeting was taped. The tape is on file with the record of the meeting.

Louise R. Phaneuf, Town Clerk