

Annual Meeting of the Pascoag Reservoir / Echo Lake Dam Management District held on Monday, August 5, 2013 at 7:00 p.m. in the Pascoag Utility District, 253 Pascoag Main Street, Pascoag, RI.

Members Present: Raymond Cloutier, Steve Engle, Scott George, James Giarrusso, Jay Leonhardt, Kevin Menard, Leo Plouffe

Members Absent: None

1. Review & Approval of Minutes from the August 6, 2011 Annual meeting.

- **Motion made and seconded to approve the minutes for the August 2012 Annual meeting. Motion passed unanimously.**

2. Financial Report

a) Presentation by Treasurer –

- **Nanette Boudreau, treasurer, presented the financial report. Total funds are \$39,869.82 or which \$34,048.82 is in the capital fund.**
- **Motion made and seconded to approve the financial report. Motion passed unanimously.**

b) Discussion of Past Year's Finances and Projects

- **Kevin explained in more detail the emergency \$6,463 expenditure for replacing the gate stem. He also explained that since we have had 100% of members paying the fee, we treat uncollectible as an on going fund that is carried from prior years. We now have three special purpose funds:**
 - **Legal: \$4,000**
 - **Uncollectable: \$1,821.04**
 - **Capital: \$34,048.82**

3. New Business

1. Proposed 2012-2013 Budget

- a) Presentation – Kevin briefly explained the budget**
- b) Discussion – only a few questions for clarification were raised.**
- c) Action - Motion made and seconded to approve the 2013-2014 budget. Motion passed unanimously.**

2. **Gate Replacement Update** – Kevin gave an overview of our request for proposals from three engineering firms; GZA, CDR Maguire, & PARE Corp. Budgetary estimates to replace
 - Gate, Stem, actuator, trash racks, & some I-beams is in the range of \$122,00 to \$152,140. He further explained that at our current fee level, it will take us 6 to 7 years before we have enough cash to pay for this work. There was much discussion about this.
 - To summarize:
 - A number of members expressed willingness to increase the fee in order to shorten the time. Since this was not on the agenda, no action could be taken. However, two suggestions will be followed:
 - We will prepare a financial set of alternative proposals for next years meeting
 - We will add related survey questions to be sent out with the annual bills.
 - Some talk about possibility of getting some grant monies came up. Kevin told us that he had been looking into to this, including trying to contact Congressman Langevin with no luck so far.
 - Kevin also explained that we likely would be able to get a short term loan with good terms. A few expressed concerns about putting us into debt.

3. **Volunteers**
 - a) **New Web Master** – Steve Tunderman
 - b) **Water Testing Program** - Lee Sisak
 - Questions were raised about not seeing reports on the water quality.
 - Kevin agreed to contact Lee and ask for an update
 - c) **There was a lot of discussion about the large weed problem. To summarize:**
 - All reported that this has been the worst year ever for weeds
 - Leo shared parts of a response from Katie DeGoosh of RI DEM
 - We have Fanwort, Variable Milfoil, and a species of Bladderwort
 - Excessive rains in June and warm summer days are likely to blame
 - Bob Monahan, who is a master gardener, further explained how we were hit with the “perfect storm”. He also shared some photos of some of the weeds to help with identification.
 - Kevin suggested that if people were interested in forming some kind of action committee, the PRDMD would encourage this and help where appropriate. A sign up sheet was created. (believe that there were at least two people who signed)

4. **Letter from Atty. Christopher E. Heberg, HOLT, GRAZIANO & HEBERG**
 - Kevin briefly explained that we had been contacted by this lawyer about an accident concerning Dorothy A. Hardy; Date of Loss 08/06/11.
 - In response, Kevin called two lawyers suggested by Cale Keable. One of these knows our town solicitor and actually made contact in our behalf. He also determined that we do not need to take any action since we have no liability nor deep pockets.

5. Election of the Board of Directors

- a) **Scott George announced that he would not seek re-election. Having served three years and on the formation committee, he expressed his thanks and appreciation for being part of creating a sound and long lasting organization. The audience responded with spontaneous applause. Kevin further expressed his & the boards thanks for his service.**
- b) **Nominations from the floor were made and unanimously accepted by the members present. Resulting in the following:**

	Town	Term	Elected
1	Glocester	2 years	Jim Giarrusso
2	Burrillville	2 years	Leo Plouffe
3	Burrillville	2 years	Steve Engle
4	Burrillville	2 years	Dave Almeida

6. Re-Organization of the Board of Directors

- a) **After a short discussion between the board members. After a short discussion between the board members, the following was unanimously agreed to by the board;**
- b) **President; Kevin Menard, Vice Pres.; Ray Cloutier, Secretary; Dave Almeida**
- c) **This was announced to the membership.**

4. Adjournment: The meeting was adjourned at 8:12 PM

After the meeting, the following attendance information was tabulated:

	Voting Members Attending	Percent Of members	Total Attendance
Burrillville	34	14%	
Glocester	8	11%	
Totals	42	13%	50

Last year we had 47 members. 34 from Burrillville and 13 from Glocester.